

Posted: July 1, 2004, 3:00 p.m.
MHTC Central Office
105 West Capitol
Commission
Jefferson City, MO 65101

Copies of this notice may be obtained by contacting:
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Secretary to the

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MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TENTATIVE AGENDA Regularly Scheduled Meeting

Department of Transportation
District 7 Office
3901 East 32nd Street
Joplin, MO 64802

July 9, 2004

Closed Meeting
8:00 a.m.

Competitive bidding specs, sealed bids, or negotiated contracts
Legal actions or attorney-client privileged communications
Personnel administration regarding particular employees

Section 610.021(11), (12) RSMo
Section 610.021(1) RSMo
Section 610.021(3) (13) RSMo

Open Meeting
9:30 a.m.

COMMISSION ITEMS

A. Call Meeting to Order.

B. Consideration of June 2, 2004, Minutes.

C. Consideration of Items on the Consent Agenda.

1. **Removals.** *Items removed from the consent agenda will be discussed under "Items Removed from the Consent Agenda" below. All items not removed from the consent agenda will be approved, without discussion, by a single action taken by the Commission.*
2. **Abstentions.** *A Commissioner may abstain from voting on an item on the consent agenda without removing it by specifying the item number and his desire to abstain prior to the vote.*

D. Committee Reports.

Audit (Comm. Michie, Anderson, and Webber)
Bond Financing (Comm. Michie, Schramm, and Hartsfield)
Building (Comm. Schramm, Michie, and Webber)
Compensation (Comm. Schramm, Hartsfield, and Webber)
Director Search (Comm. Anderson, McKenna, Schramm, Michie, Hartsfield, and Webber)
Legislative (Comm. McKenna and Schramm)
MO Transportation Finance Corporation (Comm. Michie and Hartsfield)
Retirement System (Comm. Anderson, McKenna, and Michie)

PUBLIC PRESENTATIONS.

1. **Delegation representing the City of Carthage in regard to a proposed Cost-Share Project to Construct an Interchange at Route 71 and Fairview Avenue in Carthage.** 9:45 – 10:00 a.m.
Spokesperson: Tom Short, City Administrator, City of Carthage
2. **Delegation representing the City of Monett in regard to Desired Cost-Share Improvements on Route 60 in Monett.** 10:00 – 10:15 a.m.
Spokesperson: Mark Nelson, Chair, Monett Tax Increment Finance District
3. **Delegation representing McDonald County in regard to Route 71 and Future Interstate 49.** 10:15 – 10:30 a.m.
Spokespersons: State Representative Kevin Wilson and/or State Representative Marilyn Ruestman
4. **Delegation representing the City of Mt. Vernon in regard to the Reconstruction of the Interstate 44 Interchange at Route 39.** 10:30 – 10:45 a.m.
Spokespersons: Jane Hood, Director, Mt. Vernon Area Economic Development Corporation, and State Representative Jack Goodman
5. **Delegation representing the Joplin Metropolitan Area in regard to Route 249 (Range Line Bypass) and Other Area Needs.** 10:45 – 11:00 a.m.
Spokespersons: Mayor Phil Stinnett, City of Joplin; Rob O'Brian, President, Joplin Area Chamber of Commerce; Harold McCoy, Interim City Manager, City of Joplin

MoDOT PRESENTATIONS.

6. **Consideration of Bids received at the June 18, 2004, Bid Opening for Roadway Improvements.** *Dave Nichols, Director of Project Development*
7. **Development of an Integrated Web-based Computer System for Carrier One-Stop.** *Jan Skouby, Motor Carrier Services Director*
8. **Statewide Transportation Improvement Program.** *Kevin Keith, Chief Engineer*
9. **Missouri Department of Transportation FY 2005 Budget.** *Herbert Wheeler, Jr., Director of Resource Management, and Pat Goff, Director of Finance*
- **Items Removed from the Consent Agenda.**
(Taken in numerical order)

PUBLIC COMMENT PERIOD.

Members of the public who have not scheduled presentations before the Commission may speak to the Commission on transportation-related issues in the Joplin region by signing-in at the registration desk no later than 10:30 a.m. Comments will be limited to five minutes per person, ten minutes per topic.

COMMISSION CONCERNS.

ADJOURN.

-- CONSENT AGENDA --

Items on the Consent Agenda are taken up by the Commission as the first order of business. Any items removed from the Consent Agenda are taken up by the Commission in numerical order under "Items Removed from the Consent Agenda." (See previous page.) All items not removed from the Consent Agenda are approved with a single action by the Commission.

Policy.

1. **Amendment to Execution of Documents Policy for Motor Carrier Settlement Agreements.** Consideration of proposal to delegate authority for the Director, Chief Engineer, Director of Administrative Services, Motor Carrier Services Division Director or their representatives to execute pre-suit settlement agreements. *Jan Skouby, Motor Carrier Services Director*

Agreements.

2. **Cape Girardeau Area Transit Needs Assessment Study and Transit Development Plan.** Consideration of proposal to enter into an agreement with BMI-SG to perform a needs assessment and transit study for the Cape Girardeau area. The study will be funded through a Federal Transit Administration Section 5311 Non-urban Transportation Assistance grant and will provide guidance for enhancing the transit services as the community continues to grow and expand. *Brian Weiler, Multimodal Operations Director*
3. **Vulnerability Assessment of Bridges Project.** Consideration of staff recommendation to enter into an agreement with Parsons Brinckerhoff Quade and Douglas to perform a vulnerability assessment to determine the most critical and vulnerable bridges on the National Highway System and additional major bridges that are not on the National Highway System. *Don Hillis, Director of Operations*
4. **Leatherman Leadership Questionnaire.** Consideration of proposal to utilize an existing Office of Administration contract with Bellewether, LTD, to purchase the Leatherman Leadership Questionnaire and subsequent feed back sessions. The questionnaire's purpose is to identify high-potential leaders, eliminate the cost of unnecessary training, and provide training needed to develop high quality managers and supervisors. *Micki Knudsen, Human Resources Director*
5. **Medical and Life Insurance Plan, Actuarial Services.** Consideration of proposal to extend the contract with Watson Wyatt Worldwide for actuarial and consulting services for the medical and life insurance plan. The extension will cover the period extending from August 15, 2004, through December 31, 2005. *Jeff Padgett, Manager of Employee Benefits, Chairman- Medical and Life Insurance Plan Board of Trustees*

6. **Risk Management, Managed Care Services for Workers' Compensation.**
Consideration of staff recommendation to enter into a one-year contract, with the option for two annual renewals, with HealthLink, Inc., to provide managed care service for the department's self-insurance workers' compensation plan.
Duane Amos, Risk Management Director

Innovative Finance.

7. **Highway 63 Transportation Corporation Board of Directors.** Consideration of recommendation from the Highway 63 Transportation Corporation Board of Directors to appoint Allen Muncy to the board and reappoint Jim Werner, Chuck Boughton, Rex Meneely, and Dan Gaughan to the board for three-year terms expiring July 11, 2007.
Mike Bruemmer, District 2 Engineer, and Pat Goff, Director of Finance
8. **State Transportation Assistance Revolving Fund Loan, City of Bolivar.**
Consideration of request for a ten-year State Transportation Assistance Revolving Fund Loan from the City of Bolivar in the amount of \$250,000 to construct hangars at the city of Bolivar Municipal Airport. *Brian Weiler, Multimodal Operations Director, and Pat Goff, Director of Finance*

Property Rights.

9. **Change in Access, Break in Access and Geometric Improvements, Route 13, Johnson County.** Consideration of request from the City of Warrensburg to allow a break in access and geometric improvements on Route 13, Johnson County, in order to accommodate a proposal retail development project. The project is anticipated to increase employment in the community. The City of Warrensburg will pay the construction costs associated with this proposal. *Sabin Yanez, District 4 Engineer*

Right-of-Way Plans.

10. **Ratification of Approval of Right of Way Plans for Condemnation.** Request for ratification of staff approval of detailed right of way plans on various routes. (During the December 4, 1997 meeting, the Commission authorized the District Engineer or other engineer designated by the Chief Engineer to approve and file detailed right of way plans with appropriate local governments; thereby allowing right of way to be acquired through the condemnation process in an expeditious manner.) *Dave Nichols, Director of Project Development*

<u>County</u>	<u>Route</u>	<u>Job Number</u>	<u>Date Commission Approved Design</u>
St. Charles	364	J6U1028B	November 2, 1990 (3 rd Amended)
St. Francois	67	J0P0591G	December 5, 2003
St. Francois	67	J0P0881	N/A

-- REPORTS --

Written reports pertaining to the items listed below are presented for Commission information and do not require action.

1. **MHTC Debt Policy.** *Pat Goff, Director of Finance*
2. **MoDOT Financial Report.** *Pat Goff, Director of Finance*
3. **Design/Bridge Engineering Consultants Report.** *Dave Nichols, Director of Project Development*